

WYOMISSING AREA SCHOOL DISTRICT 2020-5918

Minutes November 16, 2020

The regular meeting with committee reports of the Board of School Directors convened at 6:00 p.m. in the JSHS Library with Mrs. Maria Ziolkowski, Board Vice President, presiding.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Ziolkowski asked if anyone would be recording the meeting. Mr. Arnst indicated he would be recording the meeting.

Board Members Present: Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger (by phone), Mr. Redner (by phone), Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski.

Board Members Absent: None.

Administrative Staff Present: Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, Mr. Cafoncelli, Dr. Jones, Matt Redcay.

Attendees: Lt. Thomas Endy, Michelle Endy, members of Wyomissing PD and council members. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

- Facilities Committee Workshop – November 18, 2020, 3:30 p.m., JSHS Library
- School Board Business Meeting (Re-organization) – December 7, 2020, 6:00 p.m., JSHS Library

Mrs. Ziolkowski announced an Executive Session was held on November 11th, 2020 for the purpose of a Board Workshop. Mrs. Ziolkowski also announced, an Executive Session would be held after tonight's meeting for legal and personnel matters, as well as on December 2, 2020, also for legal and personnel matters.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

COMMUNITY MEMBER RECOGNITION

Community Member Recognition – Lieutenant Thomas Endy
Background: Lt. Endy has provided 29 years of dedicated service with the Wyomissing Police Department. Lt. Endy has served as the police liaison to WASD, ensuring that our students, employees, community members and facilities are safe. Lt. Endy has gained extensive training relative to school safety, and applied this knowledge to develop our safety plans, monitor our drills and practice events, conduct site audits and support all District safety and security efforts. The WASD Board of School Directors wishes to recognize Lt. Endy's many accomplishments and thank him for serving as an outstanding community partner for all Spartans.

Mr. Scoboria welcomed Lt. and Mrs. Endy in attendance as well as current and former colleagues of Lt. Endy, and several members of

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WASD administration who have worked with Lt. Endy over the years. Mr. Scoboria introduced Dr. Jones, JSHS principal to share a few words. Dr. Jones highlighted the many ways Lt. Endy has supported the JSHS and the District, and stated the Wyomissing Area School District was a safer place to work and educate children because of Tom Endy.

Lt. Endy thanked the Board and spoke about the collaboration he shared with the District on many projects and said he was appreciative of the support his department receives from the District. He shared some personal memories and said he is confident the great relationship the department and District share will continue well into the future.

Mr. Scoboria presented Lt. Endy with a gift and a lifetime pass card to all District events as a token of appreciation. Mrs. Ziolkowski spoke on behalf of the Board to thank Lt. Endy for all he has done and shared they were glad they have him as part of the community. Mr. Scoboria recognized WASD student Chenin Soffer who designed and created the card.

LIAISON REPORTS

- A. Berks County Intermediate Unit Board Report – Mrs. Taylor shared the next meeting was scheduled this Thursday, so there was nothing to report.
- B. Berks Career & Technology Report – Mrs. Waxler reported, they met on October 28 and finished the 2019 audit with no problems. They approved a 2-year support staff contract to be in effect from July 2021 – June 2023. They sent a letter home today reporting two positive cases on West campus. Their goal is to stay open but they are having some issues with staff out. They are working with all of the different districts to coordinate, and are staying strong and committed.
- C. Berks EIT Report – Mr. Boyer reported, they met on October 29 via zoom. They spoke about tax collection, stating they had thought they would drop by 30% but they only dropped by 12% due to the timing of when the collections were taking place, with the change of date from April to July. Mr. Boyer stated they are very optimistic about overall tax collections coming in. Mr. Boyer shared they also spoke about new tax software that that has been a two-year project. Employers will be able to file online beginning November 1st, which is good. Individual E-filing will begin on January 1, 2021. Next meeting is December 7th.
- D. Wyomissing Area Education Foundation – Mr. McCaffrey stated there were only two items on the agenda. Tablet holders for teachers to use as a second screen when managing remote students, which is very helpful, and a grant for biotech materials for the high school.

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No official report as they are meeting tomorrow via zoom at 6:30 p.m.

- E. Legislative Report – Mrs. Harenza, no report.
- F. PTA – Mrs. Phillips reported there are a few things they are working on such as, planning pizza for all teachers K-12, the WREC virtual book fair that started today and goes through the 30th, and that forms went out for the Holiday Shoppe for take home craft projects to order before break and be picked up by Dec. 5th. To see the crafts, you can check the Wyomissing Facebook page. Mrs. Waxler added that Career day falls under PTA and was coming up this Wednesday, she shared, it is virtual for students grades 8-12 and they will have pre-recorded videos as well as some in-person speakers. She said it is a little smaller than last year, but she expects it to be good.

PUBLIC COMMENT

No Public Comment.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mr. McCaffrey, second by Mrs. Waxler, the Board approved the following minutes:

- October 26, 2020, School Board Business Meeting

Yeas: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski.

Absent: None.

Nays: None. Motion carried.

TREASURER'S REPORT

Upon a motion by Mrs. McAvoy, second by Mr. McCaffrey, the Treasurer's Report for October 2020 was accepted as presented.

Yeas: McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, Ziolkowski, and Harenza.

Absent: None.

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon a motion by Mrs. Waxler, second by Mrs. Taylor, payment of bills for the month of October 2020 was accepted as presented.

Yeas: McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, Ziolkowski, Harenza, and McAvoy.

Absent: None.

Nays: None. Motion carried.

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SUPERINTENDENT'S REPORT

Mr. Scoboria thanked Mrs. Waxler for her work with Career day, and also thanked the JSBS Counselors and many in the community who worked on this upcoming event. Mr. Scoboria highlighted some of the recent sports achievements and upcoming athletic events occurring in the District, and spoke about the learning models and some of the challenges with the current information surrounding COVID. He encouraged everyone to visit the District website for the most up to date information. Mr. Scoboria commended the community, including students, teachers, and staff, for their efforts in following safety protocols and helping to ensure health and safety of all.

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mrs. Waxler, and second by Mrs. McAvoy, the following Curriculum and Technology Item was approved:

1. JSBS Program of Studies 2021-22

Yeas: Phillips, Pottieger, Redner, Taylor, Waxler, Ziolkowski, Harenza, McAvoy and McCaffrey.

Absent: None.

Nays: None. Motion carried.

B. FINANCE/ FACILITIES

Mr. Scoboria thanked the WAEF for the grants in support of our students, and also Mr. Boyer and others for their work to secure the additional grant on tonight's agenda.

Upon a motion by Mrs. Waxler, and second by Mrs. Phillips, the following Finance and Facilities Items were approved:

During discussion Mr. McCaffrey asked if the IXL math program was included in this grant. Mr. Boyer shared that IXL was included with ESSER funds.

1. Approved budget transfers in the amount of \$1,961.

2. Approved the following WAEF Donations:

- a. \$335.88 for Gooseneck Tablet Holders
- b. \$3,298 for Biotechnology Materials

3. Adopted Resolution not to raise taxes above the index of 3.0% for the 2021-2022 fiscal year. *Background information: Section 311(d) (1) of SS Act 1 permits a school district to elect to adopt a resolution indicating it will not raise the rate of any tax for the support of public schools for the following fiscal year by more than its index. Adoption of this resolution may be done in lieu of a preliminary budget.*

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4. Approved CARES Act Grant Funding Agreement (CGA-235825-20) with the County of Berks. Grant will allocate \$99,938 from the County to the District as reimbursement for expenditures that were related to the COVID-19 pandemic.

Yeas: Pottieger, Redner, Taylor, Waxler, Ziolkowski, Harenza, McAvoy, McCaffrey, and Phillips.

Absent: None.

Nays: None. Motion carried.

**C. PERSONNEL/
POLICY**

Upon a motion by Mrs. McAvoy, second by Mrs. Phillips, the following Personnel and Policy items were approved and ratified:

During discussion, Mrs. Taylor asked for clarification on Mrs. Winkler being listed on the Agenda for a second time, having appeared on the previous agenda. Mr. Scoboria explained the item for Ms. Winkler on tonight's agenda was an update to approve her start date which had not been determined at the time of her approval of hire on the prior agenda. Mr. Scoboria said this is common and may occur from time to time.

Mrs. Harenza asked if it is common that we have a part-time teacher. Mr. Scoboria explained the reason for the part-time English teacher.

1. RESIGNATIONS/RETIREMENTS

a. Support Staff

- 1) **William Lerch**, Custodial Foreperson, District Wide, retirement effective last working day January 7, 2021.

b. Confidential Staff

- 2) **Chase Endy**, IT Specialist II, District Wide, resignation effective last working day November 18, 2020.

c. Athletic Staff

- 3) **Charles Griffin**, Varsity Wrestling Co-Assistant Coach, resignation effective last day worked February 21, 2020.

2. APPROVED THE LEAVES OF ABSENCE PER ATTACHED.

3. APPOINTMENTS

a. Professional Staff

- 1) **Amie Kellon**, Librarian LTS, WHEC, B/Step 1, \$49,000, extend current assignment effective the 2nd semester through the end of

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2020-21 contracted school year.

Background Information: This assignment is being extended due to a leave of absence.

- 2) **Laura Noey**, 3rd Grade LTS, WHEC, B/Step 1, \$49,000, extend current assignment effective the 2nd semester through the end of 2020-21 contracted school year.

Background Information: This assignment is being extended due to a leave of absence

- 3) **Elizabeth Toigo**, .5 Part-time English Teacher, JSBS, M+45/Step 4, \$31,783, pro-rated to an effective date pending successful completion of pre-employment paperwork.

Background Information: Ms. Toigo received her Bachelor of Science in Business

Administration from Penn State University and her Master of Arts in Education from the University of Pittsburgh. She was previously employed by Lampeter-Strasburg School District. This position is being filled due to a resignation.

- 4) **Melissa Velez-Hernandez**, Spanish LTS, JSBS, B/Step 2, \$49,831, extend current assignment effective the 2nd semester through the end of 2020-21 contracted school year.

Background Information: This assignment is being extended due to a leave of absence.

- 5) **Julie Winkler**, English Teacher, JSBS, B+15/Step 1, \$50,480, update pro-rated effective date to November 4, 2020.

Background Information: Ms. Winkler received her Bachelor of Science in English Education from Ursinus College. She was previously employed by Donegal School District. This position is being filled due to a resignation.

b. Confidential Staff

- 1) **Michael Meredith**, Technology Support Specialist II, District-wide, 37 hours/week at a pro-rated salary of \$42,000/year, ratification effective November 13, 2020.

Background Information: This position is being filled due to a resignation.

c. Athletic Staff

- 1) **Bradley Ganster**, Varsity Wrestling Co-Assistant Coach, at a stipend of \$983,

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effective pending successful completion of pre-employment paperwork.

Background Information: This position is being filled due to a resignation.

4. WAGE/HOURS ADJUSTMENT

a. Support Staff

- 1) **Kristina Newton**, Technology Aide, District-wide, 35 hours/week, change in wage rate to \$15.61/hour, effective November 20, 2020.

Background Information: This reflects permanent increased responsibilities assigned to Ms. Newton due to the reorganization of Department staffing and duties.

- 2) **Kelly Vogel**, Food Service Worker, WREC, 4 hours/day to Food Service Worker, 5 hours/day, no change in wage rate, ratification effective November 13, 2020.

Background Information: This position was originally a 5 ¾ hour position and has been changed to 5 hours/day to reflect the current duties.

b. Confidential Staff

- 1) **Lance Parmer**, Technology Support Specialist II, District-wide, 37 hours/week, change in salary to \$48,000/year, effective November 20, 2020.

Background Information: This reflects permanent increased responsibilities assigned to Mr. Parmer due to the reorganization of Department staffing and duties.

5. WORK OUTSIDE CONTRACT

a. Confidential Staff

- 1) Request approval for the following confidential/hourly staff to receive compensation in the amount of \$500 for assuming additional duties during an interim period of time to ensure District operations continue without disruption:

- a) **Cathleen Hollen**, November 2020

6. TEACHER MENTORS

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Request approval of the following Teacher Mentors for the 2020-21 school year per assignment below:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Lindsay Rada	Julie Winkler	English Teacher	\$365.00*

**Background Information: This mentorship reflects an effective date of November 4, 2020.*

7. VOLUNTEERS.

Yeas: Redner, Taylor, Waxler, Ziolkowski, Harenza, McAvoy, McCaffrey, Phillips, and Pottieger.

Absent: None.

Nays: None. Motion carried.

Mr. McCaffery asked to discuss the livestreaming of athletic events and requested administration look into livestreaming more events. Mr. Scoboria agreed it was a good suggestion, and they would explore the possibility, but also reminded, that often there are fees and licensing rights to consider which may make it more difficult to provide that service consistently during playoff games.

OLD BUSINESS None.

NEW BUSINESS None.

RIGHT TO KNOW REQUEST None.

UPDATES FROM ORGANIZATIONS None.

ADJOURNMENT A motion was made by Mrs. Waxler, second by Mrs. McAvoy, to adjourn at 6:33 p.m.

Board Secretary